

Greenbush Township Office of Zoning and Building
Scot Rosevold Building official and Zoning Administrator
307 7th Ave. S. Princeton, MN 55371
763-389-3963 www.greenbushtwp.com

Building permits are required when an owner, authorized agent, who intends to construct, enlarge, alter, repair, move, demolish, or change the occupancy of a building or structure, erect, install, enlarge, alter, repair, remove, convert, or replace any gas, mechanical, electrical, plumbing system, or other equipment, the installation of which is regulated by the code; or cause any such work to be done, shall first make application to the building official and obtain the required permit. (MN code 1300.0120)

Agricultural use permits are required per MN statutes 16B.subdivision 5. Agricultural buildings used for agricultural use only will be reviewed for its use and placement on property according to ordinance regulations. **Septic system** permits are required for new construction, holding tanks, repairing existing systems components. **Septic compliance** inspections are required at property transfer or sale, when located by lakeshore, protected waterways, and if increasing the number of bedrooms.

The following informational items indicated are required to be submitted with the Greenbush Township permit application form for all permits required by ordinance within the township, new construction, septic systems, manufactured homes, prefabricated homes, moved in homes, 3 and 4 season porches, decks, additions, alterations, remodeling, agricultural use structures, vacant or condemned homes and structures.

- ___ Completed, signed, and dated application form.
- ___ Building plans including front, back, side, and sectional details.
- ___ Copy of contractor or subcontractor license. (Put" self" on contractor list if owner doing work)
- ___ Contractor or owner responsibility signature agreement.
- ___ Energy code compliance certificate for new construction or energy code compliance information.
- ___ Septic system design or compliance inspections must be submitted on current MPCA forms.
- ___ Copy of septic system designer or inspectors license.
- ___ Soil information at proposed depth of foundation from licensed professional.
- ___ Soil information at proposed lowest floor elevation.
- ___ Soil borings defining one acre of buildable area with minimum of 4 borings.
- ___ Building site, wells, septic located and staked out prior to permit issuance.
- ___ Site plan shall show location of all existing and proposed structures, home, detached or attached buildings, property lines, septic system, wells, driveway, adjacent roads and right of ways, easements, utilities, all relative elevations, and distances from each other. Survey may be required.

BUILDING CODE WEB SITES: www.DLI.mn.us, www.mncodes.org, www.iccsafe.org

SEPTIC, WATER, WELL, DNR, COUNTY WEBSITES: www.pca.state.mn.us/ssts, www.extension.umn.edu, www.revisor.leg.state.mn.us, www.soils.usda.gov, www.health.state.mn.us, www.co-mille-lacs.mn.us, www.septic.umn.edu.

MilleLacs County Land Services issues, 911 addresses, driveway permits on county roads.
Main line 320-983-8208

Contact Scot Rosevold for questions about building or zoning, procedures, applications, permit process, and for any other permits that may be required in Greenbush Township.

